

# Ventress Memorial Library

Board Meeting  
February 20, 2019

Those present: Cyndee Marcoux, Michelle Noonan, Susanne White, Greg Guimond, and Alex Duncan

**1. Call to order**

Mrs. White called the meeting to order at 4:06 PM.

**2. Approval of Minutes**

- a. Mr. Guimond made a motion to approve the January 16, 2019 minutes. Mr. Duncan seconded, all in favor.

**3. Director's Report**

- a. Ms. Marcoux told trustees that the circulation desk and other changes have been made to allow the room for that new YA Area. Mr. Guimond asked if the flooring was complete, as it looks unsightly in front of the circulation desk. Also it poses a safety hazard because of the different levels in the floor. Patrons could trip and wheelchairs could have a hard time maneuvering. Discussion of creating a platform was suggested, but it would be more feasible to remove the carpeting with the asbestos and lay down new flooring. Suggestion was made to put a warrant article for flooring for the next town meeting. Trustees also thought it would be beneficial if Mr. Coyle walked the Town Administrator thru the children's program room and then thru the new circulation & Ya areas, to give him an idea of how rough of a shape those areas are in.
- b. Ms. Marcoux is still concerned over the y19 budget for salaries, there are no allocations for salaries and she wants to make sure that she has enough money, going forward with Sunday hours. She is going to discuss it again with the Town administrator to make sure she is missing anything.

**3. Announcements and Correspondents**

- a. Ms. Marcoux stated that the State Aide was deposited finally, into our account.
- b. Ms. Marcoux asked if the Trustees would approve her ALA conference. Mr. Guimond made a motion to approve, Mrs. Noonan 2<sup>nd</sup> all were in favor. The Trustees told Ms. Marcoux to take \$1,000.00 out of meetings; mileage and the remainder will come from state aide account.
- c. Ms. Marcoux informed the Trustees that she will be away from March 7<sup>th</sup>- 12<sup>th</sup> for a wedding in California. Mrs. Woods would also be away at that time. There should be no problems. The next senior Librarian would be Kelsey Socha, if it's her rotation.

**4. Building updates**

- a. The Roof's additional leaks were taken care of. The children's room is now opened.
- b.

Next Trustee meeting will be March 20, 2019

Ms. Marcoux made a motion to adjourn at 5:29 pm, Mr. Guimond & Mr. Duncan seconded, all in favor.

Respectfully Submitted,  
Lisa McQueeney