

Ventress Memorial Library

Board of Library Trustees Minutes

January 22, 2025

1. Call to order

Trustee Chair Gregory Caille called the meeting to order at 4:04 p.m. In attendance, Chair Gregory Caille, Greg Guimond, Wally Coyle, Ann Fogg, Dan Hinchey (resident & library user), Cyndee Marcoux (Library Director). Absent: Dana Forsythe, Vice-Chair Michelle Noonan

2. Approval of Minutes of November 20 2024

Trustee Guimond motioned to approve the minutes of November 20, 2024. Trustee Coyle seconded the motion; a roll call vote was taken; all were in favor.

3. Directors Report

Cyndee reviewed her report. She informed the Trustees that she was meeting with IT Director, Todd Goodwin January 23rd to evaluate existing security cameras and decide where cameras need to be added. She will also be meeting with Select Board Liaison, Eric Kelley on January 24 at 1 p.m. Trustee Fogg will attend this meeting with Cyndee.

4. Announcements and Correspondence

- Trustee Caille announced that the Library Building Trust needs a new member due to Dylan's resignation. He will ask for a nomination at the next meeting.
- Trustee Caille and Trustee Fogg attended MBLC Library Advisory Specialist, Alysa Hayden. They both found it very interesting and recommend others attend future office hours.
- Resident David Simcik volunteered to coordinate renovation of the benches on either side of the main entrance walkway. He has contacted Tom Greland's MHS Woodshop teacher to ask if his class could do the renovation project. Mr. Greland agreed this would be a great project for his students. The Board voted to approve paying half of the materials cost approximately \$250 towards the cost of renovating the benches. Mr. Simcik will be donating the remainder of the cost to renovate the benches.
- Trustee Davis shared a Banned Books group she belongs to, Authors Against Book Bans. She also provided the website for local Right to Read group fightforthefirst.com
- Trustee Guimond volunteered to clean the windows outside in the Spring. The library will get quotes to have the inside cleaned.

5. FY25 Budget

Cyndee reviewed the FY25 budget and explained the documents the Collector/Treasurer requires every month. Any accounts that were over 50% expended need a detailed explanation as to why it is over.

6. FY26 Budget

Cyndee is still waiting for an FY2026 budget meeting with the Town Administrator and Collector/Treasurer.

7. Set date for next meeting

The next meeting will be held on February 19, 2025 at 4 p.m. via Zoom.

Adjourn

Trustee Guimond made a motion to adjourn at 4:41 p.m. Trustee Coyle seconded the motion; a roll call vote was taken all were in favor.

Respectfully Submitted,

Cyndee Marcoux